



## International Tungsten Industry Association

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To: Prospective ITIA AGM Delegates

Re: ITIA's 36th Annual General Meeting, 16-19 October, Osaka, Japan

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- the AGM registration form, to be returned to the ITIA Secretariat ([info@itia.info](mailto:info@itia.info)) by **14 September**. After this date there will be a surcharge of US\$500 for late registration. Name and contact details will only be included on the Attendance List after receipt of payment, at which time Registration Cards will be issued.
- the hotel reservation form, to be returned to the Imperial Hotel Osaka ([ITIA2023@imperialhotel.co.jp](mailto:ITIA2023@imperialhotel.co.jp)) by **14 September**. After that date, neither a room nor the discounted rates are guaranteed. Rooms within ITIA's block booking will be allocated on a 'first come, first served' basis and the Hotel will send confirmation direct. Please note cancellation terms. **Only registered delegates may take advantage of ITIA's block booking.**

### Notes:

- All delegates should check online or consult a travel agent or their local Japanese Consulate to confirm if they need visas to enter Japan. Delegates who need to apply a visa should supply passport details as requested on the registration form and a visa invitation letter will be provided. Visa applications should be made as soon as possible as the process normally takes time.
- If there is sufficient demand, a spouse programme will be organised between 08:30 and 16:00 on Wednesday 18 October. Details will follow.
- AGM Agenda will be circulated nearer the time.

### Transport Information:

**Kansai International Airport (KIX)**, the nearest international airport to Imperial Hotel Osaka, is about 54km away. Transport options from the KIX Airport to the Hotel are:

- 1) [Airport Limousine Bus](#) (60-70 minutes)
- 2) [Nankai Train \(Nankai Electric Railway\)](#) (60-70 minutes)
- 3) [JR Train](#) (60-85 minutes)
- 4) [Taxi](#): Taxis can be booked online or are available at the airport without advance booking. It is a 45-minute journey and the fare is approx JYP22,500. Japan is a country that still uses cash heavily and not all Osaka taxis will accept card payments.

*Please circulate this information within your company and externally to prospective delegates.*

Burghard Zeiler  
*Secretary-General*

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